U.S. PASSPORT INFORMATION - “What do I need to get a U.S. Passport?”

VALID NORTH CAROLINA STATE ID
• Drivers license (parent(s)’ IDs for minors) (additional ID required for out-of-state license holders, i.e. social security card, etc.)
• A scanned copy, FRONT & BACK, on ONE SIDE of the sheet of paper.

Note: If both parents can’t be present for minors, bring Notarized Consent Form DS-3053 for Absent Parent, & copy of absent parent’s ID (front and back) that was used for notarization.

MAKE CHECK OR MONEY ORDER - PAYABLE TO
the US Department of State in the amount of one of the following below:

ADULT (ages 16+)
$130.00 Passport Book
$190.00 Passport Book (expedited)
$30.00 Passport Card
Optional (but recommended) to add Overnight Delivery $18.32

MINOR (ages 15 & younger)
$100.00 Passport Book
$160.00 Passport Book (expedited)
$15.00 Passport Card
Optional (but recommended) to add Overnight Delivery $18.32

U.S. CITIZENSHIP EVIDENCE
ORIGINAL or CERTIFIED long-form birth certificate, previous U.S. passport, or U.S. Naturalization document.

PASSPORT APPLICATION FORMS
ALL Forms available at travel.state.gov

PHOTOS & MONEY ORDERS (paid in CASH ONLY)
• Photos from an outside source must be 6 months to current & adhere to U.S. passport photo guidelines
• We sell Money Orders in-office - $1.50 Purchase Fee

EXPEDITED Passports require an additional $26.95 for Priority Express mail postage for next-day delivery.

HOW TO PAY

CASH ONLY
$35.00 PROCESSING FEE for the cost of the service provided.

CASH ONLY
$15.00 PHOTO FEE

CASH OR CARD

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 routine & expedited processing times vary. Please refer to travel.state.gov for current processing times.

Student Union | 8845 Craver Rd., Charlotte, NC 28262