

INTERNATIONAL MAIL SLIP (Gold Slip)

Department

Organization Code

Click inside barcode box
Enter 6-digit index/fund number
New barcode will generate automatically.

Index/Fund Barcode - 928040

CLASS OF MAIL (use separate form for each class)

- 1st Class Mail Letters and letter packages, postal cards, aerogramme, printed matter, and small packets and parcels. Only First-Class mail is available for International mail (Parcel post or surface mail NO LONGER AVAILABLE).
- Global Express® Global Express Mail® is an expedited mail service that can be used to send documents and merchandise to most countries. Return receipt service is available.
- Global Priority Airmail service for correspondence, documents, printed matter and lightweight merchandise to foreign countries. Maximum weight is four pounds. No special services (registry, return receipt, recorded delivery or insurance) are available.
- M-Bags All categories of printed matter can be enclosed in an Airmail M-bag. Printed matter is defined as: *paper upon which are words, letters, characters, figures, images or any combination thereof, has been reproduced by any process other than handwriting or typewriting and does not have the character of a bill or statement of account or an actual or personal correspondence.* Maximum weight is 66 pounds, including the tare weight of the sack.

Number of pieces

Phone

Date (dd/mm/yy) / /

Name

Signature _____

